

**Regional Services Council Meeting Minutes
Region 11**

**Meeting Date: March 28, 2012
Meeting Location: Hamilton County DCS Office
938 N. 10th Street
Noblesville, IN 46060**

Council Members Present: Michelle Burns, Susan Elsworth, Dan Neal, Katherine Holtzleiter, Bob Bragg, Christi Tucker, Annette Craycraft, Pam Knight, Pam Ross-Taylor

Council Members Absent: Chris Wright

Presenters: Dawn Talbot, Carolee Couch

Other Attendees: Jama Donovan, Mike Gray, Jeremy Soultz, Dan Turner, Linda Wrestler, Krista Davis, Mary Edmonds, John Can Wicklin, Terri Parke, Tawanda Dent, Angi Johnson, Jon Bennett, Geri Pepin, Jama Donovan, Karen Carlson, Kristen Burke

Meeting Minutes

- Meeting was called to Order at 9:06 A.M. by Region 11 Manager Michelle Burns.
 - **Old Business**
 - **Approval of Minutes from December 7, 2011 Meeting.** RSC members spent a few minutes reviewing the minutes from the December meeting. Susan Elsworth motioned to accept minutes as presented, Annette Craycraft seconded the motion. Vote was taken, and the motion passed.
 - **New Business**
 - **Region 11 DCS Staff Changes** – Michelle announced that Pam Knight is now the Madison County Director. Pam moved from Hancock County to Madison County. Currently we are interviewing for Hancock County Director position. Jeremy Soultz is serving as Interim Director for Hancock County. Mary Edmonds is our new Regional Finance Manager. Mary is currently based out of Muncie, but will be relocating to the Hamilton County DCS office in a few months.
 - **Community Partners Update:** Dawn Talbot stated for Oct 2011 - Jan 2012 a total of 197 families referred. The main referral source DCS, followed by self referrals, schools, and community agency referrals. Dawn provided a handout that on the first page broke down the referrals by county. The second page listed the state standards for 2011. Community Partners met all their standards for 2011. They have a 97% score for their families not having a substantiated child abuse case. They have a 100% score with families being satisfied with the service. They get to their families within 5 days, 91% of the time.

- Prevention programs contracts that we broker end 6/30/12. To avoid a break in service for the next fiscal year, RFPs need to go out in April. Dawn provided a handout with the four programs and the recommended funding amounts.
 - The council discussed the programs and their attached dollar allocations. Pam Knight motioned that we moved \$5000 from respite and put in safe sleep. Susan Elsworth seconded the motion, vote taken, motion passed.
 - Annette Craycraft motioned to approve the remaining prevention contract amounts; Pam Ross-Taylor seconded the motion. A vote was taken, motion passed.
 - Pam Knight motioned that the council use the same providers for Safe sleep, Socially Safe Teens, and Multi-level Parenting and put out and RFP for Respite. Susan Elsworth seconded the motion. Vote was taken, motion passed.
 - Respite Service Standards - Dawn will reword the service standards for respite and then send it to Michelle to distribute it to all of the council members for review.
 - Spring Fling – Will be held at Forest Park on April 28, 2012. Everything is free. It will be held rain or shine. Safe Sleep will have a booth. Money that is raised from silent auction goes towards the next event.
- **Biennial Plan –**
 - Community Resources have been entered on a shared state network to allow DCS workers to assess community resources in all four counties. Once it is finished, we will be able to send to
 - Several RFPs are currently on the DCS website
 - Child Advocacy Centers
 - Adoption Services
 - Residential Providers
 - Carolee Couch reported that RFPs are no longer posted as needed, they are now done quarterly.
 - **Provider Fair** – Michelle asked if the RSC would be interested in a provider fair, where all of DCS contracted providers would be available to explain the services they provide. The council discussed locations which included the Anderson Library, the Hamilton County Fairgrounds, the old Borders Bookstore at the Hamilton Town Center, and the Mounds Mall. Carolee reported that other regions have committees for the provider fair and if our region would like to form a committee, she would assist. Michelle asked who participates on the planning committees in Marion County. Carolee stated that it is headed up by a DM in Marion County and consists of supervisors, RSC members, and prevention people. Michelle asked for anybody that wanted to volunteer to be part of the committee to email her.
 - **Diagnostic Evaluations (DE) and Sex Offender Treatment (SOT)** – Dan Turner from Resolute/Options stated that it would simplify things if Region 11 would allow them to use Diagnostic Evaluation because it is a much more complete evaluation than the SOT. Michelle stated that the feedback she has received from staff is that the SOT evaluation is sufficient for what we need, and if we do need something more, we will make a referral. Carolee reported that she has three service standard trainings planned for Region 11 to help educate probation staff.

Susan Elsworth motioned to adjourn, Pam Knight seconded the motion, **meeting adjourned at 11:15**